

2019 Spring Deliverable Calendar

Term Week	Due Date	Item(s)	Submit To
1	1/31	1) Info Sheet, 2) Personality Assessments, 3) Entrance Personal Growth Assessment, 4) DEVELOPedia Participant Page, 5) Orientation	1) CLs LFT to Danielle, 2) Amanda, 3) Google Form, 4) DEVELOPedia
3	2/14	Project Summary RD	PC Gmail
4	2/18	<i>Office Closed for Presidents Day</i>	
4	2/21	1) Tech Paper RD, 2) Code Meeting this week <i>(if applicable)</i>	1) PC Gmail, 2) Geo Google Hangout
5	2/28	1) Video Outline, 2) Software Release Definition Document <i>(if applicable)</i>	1) Comm Gmail, 2) IT Gmail
6	3/7	1) Poster RD, 2) Presentation RD, 3) Video Check-in	1-2) PC Gmail, 3) Comm Google Hangout
7	3/14	1) Project Summary FD, 2) Website Image, 3) Study Area Shapefile 4) Software Release Master Document <i>(if applicable)</i>	1-3) PC Gmail, 4) IT Gmail
8	3/21	1) Project Video, Transcript, & Citation Log, 2) Software Release Draft Code <i>(if applicable)</i>	1) Comm Google Drive, 2) Geo Gmail
9	3/28	1) Poster FD, 2) Presentation FD, 3) DEVELOPedia Project Page	1-2) PC Gmail, 3) DEVELOPedia
10	4/2	Exit Personal Growth Assessment	Google Form
10	4/4	1) Tech Paper FD, 2) Project Feedback Form, 3) Technical Image	PC Gmail
10	4/5	1) Exit Survey, 2) Software Release Code with README <i>(if applicable)</i> , 3) Optional Deliverables <i>(if applicable)</i>	1) Google Form, 2) Geo Gmail, 3) PC Gmail

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	Orientation, Surveys & Forms, Applications	Meet & Greet, Practices, Presentations, Interviews	Project Summary	Study Area Shapefile	Imagery	Tech Paper	Poster	Presentation	Video: Outline, Video & Transcript	Code & Optional Deliverables
Wk 1	Orientation, Entrance PGA, Info Sheet, Personality Type					Lit Review				
Wk 2		NPO Meet & Greet	Deliverables Webinar			Lit Review				
Wk 3		NPO Meet & Greet	Rough Draft			Lit Review				
Wk 4	Spring Application Deadline					Rough Draft				Software Release Code Meeting
Wk 5									Video Outline	Software Release Definition Document
Wk 6						Tech Paper Webinar	Rough Draft	Rough Draft	Video Team Check-Ins	
Wk 7			Final Draft	Shapefile	Website Image					Software Release Master Document
Wk 8		Spring Interviews							Video, Transcript, & Citation Log	Software Release Draft Code
Wk 9		Close Out Practices	DEVELOPedia Project Page				Final Draft	Final Draft		
Wk 10	Feedback Form, Exit Survey, Exit PGA	Partner Handoffs, Node Close outs			Technical Image	Final Draft				Software Release Final Code, Tutorials, Brochures